

## SUPPORT STAFF CHECKLIST

### FOR USE DURING A NATURAL DISASTER OR EMERGENCY

The staff that look after NDIS participants are just as important as the participants they support. For this reason, support staff must be aware of, and prepared for, emergency situations. This checklist provides a start on what to pack. Individuals and NDIS providers are encouraged to add to the list.

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| <input type="checkbox"/> Emergency backpack/kit (waterproof bag)   | <input type="checkbox"/> Protective clothing (gloves,jackets,hats...etc) |
| <input type="checkbox"/> Mobile phone (and solar charger)  | <input type="checkbox"/> Toiletries                                      |
| <input type="checkbox"/> Water bottles   | <input type="checkbox"/> Non perishable snacks (plus meal kit)           |
| <input type="checkbox"/> Radio (with batteries)  | <input type="checkbox"/> Participant contact list                        |
| <input type="checkbox"/> Money   | <input type="checkbox"/> Raincoat/Poncho                                 |
| <input type="checkbox"/> Face mask   | <input type="checkbox"/> Company procedure/policy                        |
| <input type="checkbox"/> Hand sanitiser/ wipes   | <input type="checkbox"/> Foil blanket                                    |
| <input type="checkbox"/> Emergency Contact List of Company mobiles<br>Upload you plan using the EMBER App @ <a href="http://www.emberapp.com.au">www.emberapp.com.au</a> |  |

This checklist has been produced by The Flagstaff Group as part of its PrepareAbility program.

Visit [www.emberapp.com.au](http://www.emberapp.com.au) to find out more.

Special thanks goes to grant funding from the Australian Government for supporting this initiative.